



ARDEER SOUTH PRIMARY SCHOOL

Mobile Phone Policy

MOBILE PHONES – STUDENT USE

PURPOSE

To explain to our school community the Department's and Ardeer South's policy requirements and expectations relating to students using mobile phones [and other personal mobile devices] during school hours.

SCOPE

This policy applies to:

1. All students at Ardeer South Primary and,
2. Students' personal mobile phones [and other personal mobile devices] brought onto school premises during school hours, including recess and lunchtime.

DEFINITIONS

A mobile phone is a telephone with access to a cellular (telecommunication) system, with or without a physical connection to a network. "For the purpose of this policy, "mobile phone" refers to mobile phones and any device that may connect to or have a similar functionality to a mobile phone such as smart watches."

POLICY

Ardeer South Primary School understands that students may bring a personal mobile phone to school, particularly if they are travelling independently to and from school.

At Ardeer South Primary School:

- Students who choose to bring mobile phones to school must have them switched off and securely stored in the school office during school hours
- When emergencies occur, parents or carers should reach their child by calling the school's office.

Personal mobile phone use

In accordance with the Department's [Mobile Phones Policy](#) issued by the Minister for Education, personal mobile phones must not be used at Ardeer South during school hours, including lunchtime and recess.

Secure storage

Mobile phones owned by students at Ardeer South Primary School are considered valuable items and are brought to school at the owner's (student's or parent/carer's) risk. Students are encouraged not to bring a mobile phone to school unless there is a compelling reason to do so. Please note that Ardeer South does not have accident insurance for accidental property damage or theft. Students and their parents/carers are encouraged to obtain appropriate insurance for valuable items.

Where students bring a mobile phone to school, Ardeer South will provide secure storage. Secure storage is storage that cannot be readily accessed by those without permission to do so. At Ardeer South Primary School students are required to hand their phones at the school administration office to be placed in a lockable cupboard.

Enforcement

Students who use their personal mobile phones inappropriately at Ardeer South may be issued with consequences consistent with our school's existing student engagement policies (*Student Wellbeing and Engagement* policy).

At Ardeer South Primary School inappropriate use of mobile phones is **any use during school hours**, unless an exception has been granted, and particularly use of a mobile phone:

- in any way that disrupts the learning of others
- to send inappropriate, harassing or threatening messages or phone calls
- to engage in inappropriate social media use including cyber bullying
- to capture video or images of people, including students, teachers and members of the school community without their permission
- to capture video or images in the school toilets, changing rooms, swimming pools and gyms
- during exams and assessments

Camps, excursions and extracurricular activities

Ardeer South Primary School will provide students and their parents and carers with information about items that can or cannot be brought to camps, excursions, special activities and events, including personal mobile phones.]

Exclusions

This policy does not apply to

- Out-of-School-Hours Care (OSHC)
- Out-of-school-hours events
- Travelling to and from school

RELATED POLICIES AND RESOURCES

- [Mobile Phones – Department Policy](#)
- [Ban, Search and Seize Harmful Items](#)
- [Personal Goods – Department policy](#)
- [Student Engagement & Wellbeing Policy.docx](#)

REVISION HISTORY

Consultation Required

Student Mobile Phone Policy					
Version	Date Created	Date Ratified at School Council (if required)	Revisions Made	Leader of Policy	Next Policy Review
1	March 2020	10/08/2020	Creation of policy	Svetlana Bojadzievski	March 2024