



# ARDEER SOUTH PRIMARY SCHOOL

## Alcohol Policy

### **Purpose:**

The purpose of this policy is to ensure that staff, parents and the community are aware of restrictions on the provision, consumption and serving of alcohol within the school or at a school organised activity.

To explain when alcohol can and cannot be consumed:

- on school premises
- at school functions off the school premises
- during school hours
- during school camps or excursions.

### **Guidelines:**

- To maintain a high level of safety for children and a general focus on students' performance in school activities and functions
- To follow all Department guidelines with regard to the provision, consumption and serving of alcohol
- To adhere to appropriate State liquor licensing regulations
- To clearly define acceptable behaviour of the school community for the provision, consumption and serving of alcohol within the school or at school organised activities

### **Implementation:**

#### Restriction on consumption and provision of alcohol on school premises

Alcohol may not be provided, consumed or served within the school under the following circumstances:

- On normal school days.
- Activities or functions that are student centred including concerts, sleepovers, graduations, dances, discos and student sausage sizzles.

#### Restrictions on provision, consumption and serving of alcohol on school activities

Alcohol may not be provided or consumed under the following circumstances:

- School excursions both on the excursion or in transit
- School camps both at the campsite or in transit
- School sports days both at the activity or in transit.

#### Alcohol provision and/or consumption and/ or serving permitted

Alcohol may be provided, consumed or served in moderate quantities on school premises under the following circumstances:

- Fund raising activities that are conducted outside the prescribed school hours.
- Other occasions at the discretion of the School Council.

\*This policy is written in consultation with DET Guidelines.

- A Liquor License application is submitted at least 35 days prior to the event
  - Ensure the legal requirements for the sale and/or provision of alcohol in public situations at school functions are enforced
  - The event where alcohol is provided, consumed or served has a defined starting and finishing time
- Note: If school council approves the consumption of alcohol on school premises they must ensure adherence to the responsible service of alcohol requirements.

### Functions on school premises

When considering whether to allow the consumption of alcohol on school premises, councils should consider:

- the Liquor Control Reform Act 1998 from which schools are not exempt
- school community attitudes
- school policies related to drug education and health and wellbeing.

Examples of the type of applications that the school council may approve are:

- private functions organised by the council if students are not present
- outside organisations hiring or leasing school buildings
- private staff functions which exclude students.

Note: Further information, including types of liquor licenses, and when a licence is required can be obtained from Department of Justice - Responsible Alcohol Victoria, phone 1300-650-367.

### Functions off school premises

When alcohol is sold at school functions off premises, students under 18 may only be present if they are:

- accompanied and under direct supervision by parents/guardians or a spouse over the age of 18
- engaged in a hospitality training program, employment or work experience
- approved by the Director of Liquor Licensing under section 122 of the Liquor Control Reform Act 1998
- on premises which have an 'on premises' license granted as a restaurant and the function occurs during regular trading hours
- attending a function as approved by Liquor Licensing Victoria taking into account the above requirements.

Note: A temporary liquor licence is required for events where 'payment' is required to attend the event and the ticket price includes the supply of alcohol and/or over the counter sales.

Important: Students should not collect prizes in fundraising events which have an alcoholic beverage as a prize. Any raffle prizes containing alcohol must be collected by an adult.

Restrictions on persons providing, consuming or serving alcohol.

- No person under the age of 18 may serve or consume alcohol at a school function.
- The consumption or serving of alcohol ceases at least ½ hour before the event concludes

### School camps and excursions

Below explains the treatment of alcohol consumption on excursions or school camps.

Staff Must -

- inform parents/guardians and students before departure of:
  - the alcohol prohibition
  - the sanctions that could be expected for offending
- act in accordance with their duty of care to students, which is in force during the entire time of the camp or excursion
  - be aware that consumption of alcohol by staff during camps or excursions is:
    - inconsistent with the standard of professional conduct necessary to maintain community confidence in these activities
    - is considered unwise
    - could lead to allegations of negligence and loss of WorkCover rights.

**REVISION HISTORY**

Version	Date Created	Date Ratified at School Council (if required)	Revisions Made	Leader of Policy	Next Policy Review
1	July 2020	10/08/2020	Creation of Policy	Stuart Telford	3-4 years
2					