



ARDEER SOUTH PRIMARY SCHOOL

Anaphylaxis Communication Plan

Purpose

This policy explains how Ardeer South Primary School proposes to comply with **Ministerial Order 706 – Anaphylaxis Management in Schools**

School Statement

Ardeer South Primary School will fully comply with Ministerial Order 706 and the associated Guidelines published and amended by the Department from time to time. Ardeer South Primary School acknowledges that it is the school's responsibility to develop and maintain an Anaphylaxis Communication Plan.

Policy

Communication Plan

The Communication Plan includes strategies for advising School Staff, students and Parents about how to respond to an anaphylactic reaction by a student in various environments including:

- during normal school activities including in the classroom, in the school yard, in all school buildings and sites including halls (John Evans Room); and
- during off-site or out of school activities, including on excursions, school camps and at special events conducted or organised by the School.

All staff are trained in Anaphylaxis Management. Staff will participate in a briefing, to occur twice per calendar year (with the first briefing to be held at the beginning of the school year) on:

- the School's Anaphylaxis Management Policy;
- the causes, symptoms and treatment of anaphylaxis;
- the identities of the students with a medical condition that relates to an allergy and the potential for anaphylactic reaction, and where their medication is located;
- how to use an Adrenaline Autoinjector, including hands on practise with a trainer Adrenaline Autoinjector device;
- the School's general first aid and emergency response procedures; and
- the location of, and access to, Adrenaline Autoinjector that have been provided by Parents or purchased by the School for general use.

The briefing must be conducted by a member of School Staff who has successfully completed an Anaphylaxis Management Training Course in the last 12 months.

In the event that the relevant training and briefing has not occurred, the Principal will develop an interim Individual Anaphylaxis Management Plan in consultation with the Parents of any affected student with a medical condition that relates to allergy and the potential for anaphylactic reaction. Training will be provided to relevant School Staff as soon as practicable after the student enrolls, and preferably before the student's first day at School.

Students participate in First Aid in Schools program run by St Johns which provides basic first aid for students as well as discussing what they would do if they came upon another student needing attention. Students will be directed by staff members in the event of an anaphylactic reaction occurring.

Parents volunteering on excursions or in classroom situations will be directed by the staff member that they are volunteering with.

The Communication Plan includes procedures to inform volunteers and casual relief staff of students with a medical condition that relates to allergy and the potential for anaphylactic reaction and their role in responding to an anaphylactic reaction by a student in their care:

CRT Staff responsible for a class in which a student has Anaphylaxis will be advised of such during the induction provided by the Principal upon commencement of employment.

Medical Alert posters are on display in the first aid room, included in the relevant class folder, yard duty folder and student contact details folder.

Volunteers will be directed by the staff member that they are volunteering with.

REVISION HISTORY

School Council approval not required.

Anaphylaxis Communication Plan					
Version	Date Created	Date Ratified at School Council	Revisions Made	Leader of Policy	Next Policy Review
1	22/06/2020	Not required	Plan created	S Telford	3-4 years
2	06/10/2022	Not required	Revised	A Markham	3-4 Years